



**REQUEST FOR SERVICES
(NON-PERSONAL SERVICES)**

To: Mr. Edwin Reyes
General Manager
**PANTHERTECH FREIGHT FORWARDER & PREMIUM
COURIER EXPRESS INTERNATIONAL CORPORATION**
2766 Gen. Canlas St., Bangkok, Makati City

R.S. No. 014-20 Date: Nov. 24, 2020
P.R. No. MEMD-MKT-2020-01-001
Date: January 31, 2020
Dept./Office: MEMD
Refer to price quotation dated Oct. 22, 2020

Sir,

Please render the necessary services to the following listed below:

Unit	Description	Unit Cost	Total Cost
1 Lot	One (1)-Year Contract of Courier Services	₱ 138,502.00	₱ 138,502.00 VAT Inclusive
(Total Amount in Words) ONE HUNDRED THIRTY EIGHT THOUSAND FIVE HUNDRED TWO PESOS			₱ 138,502.00

Very truly yours,

ROBERTO A. GARCIA
Deputy General Manager

This Request for Services together with all its terms and conditions, as embodied in the Request for Quotation and Technical Specifications of this project, is hereby accepted by us with the warranty that we have not given nor do we intend to give any amount of money or gifts in any form whatsoever to any official or employee of the PICC for the purpose of securing this order or having the payment hereof expedited. We hereby declare it to be known to and accepted by us that any violations of this warranty shall constitute sufficient ground for the PICC to revoke this award and cause us to exclude from any further dealings with the PICC.

We further declare it to be known to and accepted by us that our failure to render services within the period specified herein shall give the PICC the right to cancel the Request for Services or make an open market furnishing of necessary services specified above for which we agree to reimburse the PICC for all payments made by it in excess of the prices quoted herein for the said unfulfilled job.

We agree that in the case of delay in the required services, the PICC may at its option, impose penalty in an amount equivalent to 1/10th of 1 percent of the unperformed works, for each day of delay, as liquidated damages, collectible by the PICC from any amount due us.

**CERTIFICATE OF AVAILABILITY OF
FUNDS CHARGEABLE TO**

Freight and Courier Services - ₱ 138,520 -

SUSAN M. GALANG
COST CONTROLLER - PROJECT OFFICER

Conforms:

EDWIN G. REYES
(Signature Over Printed Name of Supplier)

12/09/2020
Date