

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

April 28, 2022

**SUPPLY OF LABOR AND MATERIALS FOR THE INSTALLATION
OF CASEMENT WINDOWS ALONG FIRE EXIT LANE OF
MEETING ROOMS 2 TO 8**

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Section I of the Invitation to Bid and ITB Clause 16.1 of the Bid Data Sheet have been amended to read as:

- The bidding for this project will be moved to **May 11, 2022 at 11:00 am**. The original bidding date of May 3, 2022 (10:00 am) bidding has been declared a national holiday in observation of Eidl Fitr.

II. Section V- Special Conditions of the Contract have been changed to read as:

- GCC Clause 14
 - **The contractor may request the substitution of the retention money with special bank guarantee, provided that the project is on schedule and is satisfactorily undertaken.**

III. Section IX- Checklist of Technical and Financial Documents have been changed to read as:

- Technical Documents
 - **j. Section VI (Specifications) and VII (Drawings), duly signed or initialed in each and every page by the bidder's authorized representative.**
 - **Subsections a to c has been deleted.**

Corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


MELPIN A GONZAGA
Chairman

Received by:

(Signature over printed name)
Telephone/Fax No. _____
Date: _____
Name of Company: _____

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
and
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- ☐ (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (*Annex "A"*); and
- ☐ (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules (*Annex "B"*); and
- ☐ (h) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; and
- ☐ (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration (*Annex "C"*); and
- ☐ (j) Section VI (Specifications) and *VII Drawings*) duly signed or initialed in each and every page by the bidder's authorized representative.
- ☐ (k) Original duly signed Omnibus Sworn Statement (OSS) (*Annex D*);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for

the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and

- ☐ (m) The prospective bidder's computation of Net Financial Contracting Capacity (*Annex "E"*) (NFCC).

Class "B" Documents

- ☐ (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (o) Original of duly signed and accomplished Financial Bid Form; and

Other documentary requirements under RA No. 9184

- ☐ (p) Original of duly signed Bid Prices in the Bill of Quantities;

15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than ₱33,072.93 if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than ₱82,682.32, if bid security is in Surety Bond</p>
15.2	The bid security shall be valid until <i>One Hundred Twenty (120) calendar days from the date of submission and opening of bids.</i>
16	<p>Sealing and Marking of Bids</p> <p>Each Bidder shall submit the original and one (1) copy of the first and second components of its Bid.</p>
16.1	<p>The address for submission of bids is:</p> <p style="text-align: center;">PICC-Bids and Awards Committee (BAC) Secretariat Ground floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p><i>The deadline for submission of bids is May 11, 2022 at 10:30 a.m.</i></p>
17.1	<p>The place of bid</p> <p style="text-align: center;">BAC CONFERENCE ROOM MR10, 3rd Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p><i>The date and time of bid opening is May 11, 2022 at 11:00 a.m.</i></p> <p>In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and the opening of Bids shall be at 2:00 p.m. of the next working day.</p>
19.2	Not Applicable.

Special Conditions of Contract

GCC Clause	
2	The schedule of Completion is within <i>Sixty (60) CALENDAR DAYS</i> reckoned seven (7) calendar days after the receipt of the Notice to Proceed (NTP).
3.1	The site shall be available to the Contractor within seven (7) calendar days after issuance of NTP.
6	The Site is located at the Fire Exit Lane of Meeting Rooms 2 to 8.
7.2	WARRANTY: The warranty shall be One (1) year reckoned from the date of final turn-over and acceptance.
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ten (10) calendar days upon receipt of Notice of Award.
14	Payment <ol style="list-style-type: none"> a. Payment shall be made in full and shall be processed upon submission of the following: <ul style="list-style-type: none"> • Letter request of the Contractor for the release of the full payment. • Photographs of work accomplished. • As-built Plan soft and hard copy. The hard copy shall be in A3 bond size, three (3) copies signed by the Contractor and PICC authorized representative. The soft copy shall be in autocad format saved in a USB. b. Payment shall be subject to ten percent (10%) retention money and shall only be released after the lapse of the warranty period. <i>The contractor may request the substitution of the retention money with special bank guarantee, provided that the project is on schedule and is satisfactorily undertaken</i>