

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

February 10, 2025

**PROCUREMENT OF CONSULTING SERVICES FOR THE CONCEPT, DESIGN &
CONTENT DEVELOPMENT OF THE PICC 50TH ANNIVERSARY COFFEE
TABLE BOOK**

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Section I- Request for Expression of Interest has been revised to read as:

- Item No. 2
 - The PICC now calls for the submission of eligibility documents for the Consulting Services for the Concept, Design and Content Development of the PICC 50th Anniversary Coffee Table Book. The Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **March 3, 2025, 9:30 am**, at the **BAC Secretariat, Ground, PICC Delegation Building, Philippine International Convention Center, Pasay City**. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
- Item No. 7
 - The Bidding Documents – Part I may be acquired starting **February 5, 2025** by interested Consultants from the address below. Bidding Documents – Part II may only be acquired by Short Listed Consultants upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.



REQUEST FOR THE EXPRESSION OF INTEREST FOR THE CONSULTING SERVICES FOR THE CONCEPT, DESIGN & CONTENT DEVELOPMENT OF THE PICC 50TH ANNIVERSARY COFFEE TABLE BOOK

1. The PHILIPPINE INTERNATIONAL CONVENTION CENTER (PICC) intends to apply the sum of **TWO MILLION SIX HUNDRED FIFTY THOUSAND PESOS (₱2,650,000.00), VAT Inclusive**, being the Approved Budget for the Contract (ABC) for payments under the contract for the Consulting Services for the Concept, Design and Content Development of the PICC 50th Anniversary Coffee Table Book (APP No. 2024-MC-141). Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PICC now calls for the submission of eligibility documents for the Consulting Services for the Concept, Design and Content Development of the PICC 50th Anniversary Coffee Table Book. The Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before ***March 3, 2025, 9:30 am, at the BAC Secretariat, Ground, PICC Delegation Building, Philippine International Convention Center, Pasay City.*** Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Prospective Bidders may obtain further information from the PICC-BAC and inspect the Bidding Document at the address given below during office hours (Monday to Friday, 7:00 am-5:00pm).
4. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. A two-stage bidding procedure as specified in the RIRR of R.A. 9184 would be employed for this particular requirement. Bids will be evaluated using the Quality-Cost Based Evaluation. The contract will be awarded to the Highest Rated and Responsive Bidder (HRRB) which was determined as such during post-qualification.
6. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations. The short list shall consist of three (3) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

	<p>including their respective curriculum vitae.</p> <p>4. One (1) or two (2) completed contracts which should have an aggregate amount equivalent to at least 50% of the ABC. The following documents should be attached:</p> <p>a. Certificate photocopies of the two (2) past and two (2) presents contracts; and</p> <p>b. Certificate of satisfactory completion and acceptance of or Official Receipt/s or Sales Invoice issued for the two (2) past contract.</p>	
4.2	Each prospective bidder shall submit one (1) original and two (2) duplicate <i>copies</i> of its Eligibility Documents.	
	The deadline for submission of Eligibility Documents is <i>March 3, 2025</i>	
8.1	The BAC will open the envelopes containing the Eligibility Documents in the presence of the prospective bidders' representatives who choose to attend, on <i>March 3, 2025</i> .	
8.5	The eligibility of each prospective bidder shall be determined by examining each bidder's eligibility requirements or statements against a checklist of requirements, using non-discretionary "pass/fail" criteria, and shall be determined as either "eligible" or ineligible".	
9.1	The BAC shall only consider for short listing those prospective bidders whose submitted contracts, as stated in the eligibility documents, are similar in nature and complexity to the contract to be bid.	
	<p>Criteria</p> <p>a) Applicable experience and capability of the consultant based on its record in previous engagements and quality of its performance; this will also include feedback from its past and present clients on overall work commitments specifically after sales assistance or level of attention given to projects.</p> <p>b) Must have at least two (2) past and present contracts within the last three (3) years similar in nature and complexity to the contract to be bid. One (1) or two (2) completed contracts should have an aggregate amount equivalent to at least 50% of the ABC.</p>	<p>Rating</p> <p>50%</p> <p>50%</p>

Criteria	Rating
1. Applicable experience and capability of the consultant based on its record in previous engagements and quality of its performance; this will also include feedback from its past and present clients on overall work commitments specifically after sales assistance or level of attention given to projects.	50%
2. Must have at least two (2) past and present contracts within the last three (3) years similar in nature and complexity to the contract to be bid. One (1) or two (2) completed contracts should have an aggregate amount equivalent to at least 50% of the ABC.	50%
The minimum average rating to be considered for short-listing is 85%	

7. *The Bidding Documents – Part I may be acquired by short listed consultants on February 5, 2025 by the interested Consultants from the address below. Bidding Documents – Part II may only be acquired by Short Listed Consultants upon payment of the applicable fee for the Bidding Documents, pursuant to the Guidelines issued by the GPPB, in the amount of Three Thousand Pesos (P3,000.00).*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

8. Deadline for the submission of eligibility documents for the short-listing of prospective Consultants shall be on **March 3, 2025**. Opening of the eligibility envelopes shall be conducted on the same day at **10:00 am**. Function Room B, 2nd floor Secretariat Building, PICC.
9. The Philippine International Convention Center reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.