

**SUPPLEMENTAL BID BULLETIN**

**Republic of the Philippines  
PHILIPPINE INTERNATIONAL CONVENTION CENTER  
PICC Complex, 1307 Pasay City  
BIDS AND AWARDS COMMITTEE (BAC)**

February 21, 2025

**SUPPLY AND DELIVERY OF 180 LICENSE OF MICROSOFT OFFICE 2024  
STANDARD PERPETUAL LICENSE AND VARIOUS NETWORK AND PERIPHERALS**

**ADDENDUM NO. 01**

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Section III- Bid Data Sheet have been revised to read as:

- ITB Clause 5.3
  - **For this purpose, similar contract are as follows:**
    - **Lot I-Supply and delivery of Microsoft Office licenses**
    - **Lot II -Supply and delivery Various network peripherals.**

The Bidder must have completed within the last **five (5)** years a single contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC if bidding for all lots. **If the bid is for one or two lots, the 50% and the similar contract will be based on the lot with the higher sub-ABC.**

- ITB Clause 20.2
  - Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:
    - a. Certified Photocopy of the CY 2023 Income and Business Tax Returns with proof of payment;
    - b. **Valid Tax Clearance**
    - c. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative;
    - d. Company Profile with sketch of office location;
    - e. Brochures of the items being offered; and

- f. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last three (3) years, if any.

II. Section VII- Technical Specifications have been revised to read as:

Item	Specification		Statement of Compliance
Lot I - SUPPLY AND DELIVERY OF 180 LICENSE MICROSOFT OFFICE 2024 STANDARD PERPETUAL LICENSE			
1	180 pieces	<b>Description of the Project</b> - Acquiring a perpetual license for Microsoft Office 2024 Standard edition for the PICC	
		<b>Software</b>  Product Line : Microsoft  Microsoft Family : MS Office  Microsoft Version : 2024  License Category : Perpetual License  Model : Microsoft Office LTSC Standard 2024  Perpetual (DG7GMGF0PN5D)  Software Suite Components : Microsoft Excel, Microsoft OneNote, Microsoft Outlook, Microsoft Powerpoint, Microsoft Word	
Lot II- SUPPLY AND DELIVERY OF VARIOUS NETWORK AND PERIPHERALS			
1	3 rolls	CAT17 Cable, CA7 Ethernet Cable Shielded 305 meters	
2	15 units	SSD Hard Disk, 1TB M.2 2280 NVMe PCIe 4.0 Internal SSD PCIe	
3	1 piece	Crimping, Crimping tool suitable for CAT7 and CAT6	
4	50 pieces	RJ45 Modular Termination Plug, Cat8 Cat7 Cat6 Connectors Rj45 Tool Free Industrial Ethernet Easy Jack Shielded RJ45 Modular Termination Plug	
5	200 pieces	RJ45, Connector for CAT6	
6	20 rolls	Velcro, Magic tape, 50mm, 5 meters (Gray)	
7	5 pieces	NVMe SSD Enclosure, NVMe SSD Enclosure M.2 NVMe/NGFF Dual Protocol Hard Disk Enclosure External SSD Case USB-C Hard Drive Case Support M-Key/B&M-Key PD60W	
8	5 pieces	Disk Tray, Disk Tray (Type R7) 3.5" Drive Tray RS2416+	

9	1 set	Screwdriver with holder Philip Flat, 7 pcs Go Thru Screwdriver with Holder Philip Flat, Pozi CR-V Finish	
10	8 pieces	Memory Server, <b>16GB</b> Memory for HPE DL360 Gen 10 Server Serial No. CN791906Vm with product No. 867962-B21	
11	4 pieces	USB LAN Adapter, USB 3.0 to 2.5 Gigabit Ethernet Network Adapter	
12	4 pieces	USB Type-C Adapter, USB Type-C TO RJ45 2.5 Gigabit Ethernet Network Adapter	
13	4 pieces	Thunderbolt Adapter, Thunderbolt to 2.5 Gigabit Ethernet Adapter	
STATEMENT OF COMPLIANCE			
<i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</i>			

The revisions made in the Technical Specifications shall also be reflected in the Cost Breakdown.

The corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.

  
**ELIZABETH B. AGUILA**  
Vice-Chairperson

Received by:

\_\_\_\_\_  
(Signature over printed name)

Telephone/Fax No. \_\_\_\_\_

Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

# Bid Data Sheet

ITB Clause	
5	<p>The following persons shall be eligible to participate in this bidding:</p> <ul style="list-style-type: none"> <li>a. Duly licensed Filipino citizens/sole proprietorships;</li> <li>b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;</li> <li>c. Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the of the outstanding capital stock belongs to citizens of the Philippines; and</li> <li>d. Cooperatives duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines</li> </ul>
5.3	<p>For this purpose, similar contracts are as follows:</p> <p><i>Lot I – Supply and Delivery of Microsoft Office Licenses</i>  <i>Lot II – Supply and Delivery of Various Network Peripherals</i></p> <p>The Bidder must have completed within the last three (3) years a single contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC if bidding for all lots. <i>If the bid is for one or two lots, the 50% and the similar contract will be based on the lot with the higher sub-ABC</i></p>
7.1	Sub-contracting is not allowed
8	The PICC will hold a pre-bid conference on February 17, 2025 at 10:00 a.m.
12	Not applicable
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>For Lot I</p> <ul style="list-style-type: none"> <li>a. The amount of not less than ₱125,799.48, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>b. The amount of not less than ₱314,498.70, if bid security is in Surety Bond.</li> </ul>
	<p>For Lot II</p> <ul style="list-style-type: none"> <li>a. The amount of not less than ₱6,600.00, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> </ul>

	b. The amount of not less than ₱16,500.00 if bid security is in Surety Bond						
15	<p>Sealing and Marking of Bids</p> <p>Each Bidder shall submit the original and one (1) copy of the first and second components of its Bid. Technical and Financial documents must be placed in separate envelopes properly marked and sealed (please see attached Illustrations)</p>						
16.1	<p>The address for submission of bids is:</p> <p style="text-align: center;">PICC-Bids and Awards Committee (BAC) Secretariat Ground floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is March 5, 2025 at 10:30 a.m.</p>						
17.1	<p>The place of bid</p> <p style="text-align: center;">BAC CONFERENCE ROOM Function Room B, 2<sup>nd</sup> Floor, Secretariat Building PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is March 5, 2025 at 11:00 a.m.</p> <p>In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and the opening of Bids shall be at 11:00 a.m. of the next working day.</p>						
19.3	<p>Total ABC is <b>SIX MILLION SIX HUNDRED NINETEEN THOUSAND NINE HUNDRED SEVENTY-FOUR PESOS (PhP6,619,974.00), VAT Inclusive.</b></p> <p>The Sub-ABC per Lot is as follows:</p> <table><tr><td><b>LOT I</b></td><td><b>Supply and Delivery of 180 License of Microsoft Office 2024 Standard Perpetual License</b></td><td><b>Php6,289,974.00</b></td></tr><tr><td><b>LOT II</b></td><td><b>Supply and Delivery of Various Network and Peripherals</b></td><td><b>Php330,000.00</b></td></tr></table>	<b>LOT I</b>	<b>Supply and Delivery of 180 License of Microsoft Office 2024 Standard Perpetual License</b>	<b>Php6,289,974.00</b>	<b>LOT II</b>	<b>Supply and Delivery of Various Network and Peripherals</b>	<b>Php330,000.00</b>
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<b>LOT II</b>	<b>Supply and Delivery of Various Network and Peripherals</b>	<b>Php330,000.00</b>					
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <p>a. Certified Photocopy of the CY 2023 Income and Business Tax Returns with proof of payment;</p> <p><b><i>b. Valid Tax Clearance</i></b></p>						

	<ul style="list-style-type: none"> <li>c. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative;</li> <li>d. Company Profile with sketch of office location;</li> <li>e. Brochures of the items being offered; and</li> <li>f. Certificate of Satisfactory Completion &amp; Acceptance of previous PICC projects undertaken within the last three (3) years, if any.</li> </ul>
21.2	No additional requirement

# Technical Specifications

Item	Specification		Statement of Compliance
Lot I - SUPPLY AND DELIVERY OF 180 LICENSE MICROSOFT OFFICE 2024 STANDARD PERPETUAL LICENSE			
1	180 pieces	<p><b>Description of the Project</b></p> <p>- Acquiring a perpetual license for Microsoft Office 2024 Standard edition for the PICC</p> <p><b>Software</b></p> <p>Product Line : Microsoft</p> <p>Microsoft Family : MS Office</p> <p>Microsoft Version : 2024</p> <p>License Category : Perpetual License</p> <p>Model : Microsoft Office LTSC Standard 2024 Perpetual (DG7GMGF0PN5D)</p> <p>Software Suite Components : Microsoft Excel, Microsoft OneNote, Microsoft Outlook, Microsoft Powerpoint, Microsoft Word</p>	
Lot II- SUPPLY AND DELIVERY OF VARIOUS NETWORK AND PERIPHERALS			
1	3 rolls	CAT17 Cable, CA7 Ethernet Cable Shielded 305 meters	
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3	1 piece	Crimping, Crimping tool suitable for CAT7 and CAT6	
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5	200 pieces	RJ45, Connector for CAT6	
6	20 rolls	Velcro, Magic tape, 50mm, 5 meters (Gray)	
7	5 pieces	NVMe SSD Enclosure, NVMe SSD Enclosure M.2 NVMe/NGFF Dual Protocol Hard Disk Enclosure External SSD Case USB-C Hard Drive Case Support M-Key/B&M-Key PD60W	
8	5 pieces	Disk Tray, Disk Tray (Type R7) 3.5" Drive Tray RS2416+	
9	1 set	Screwdriver with holder Philip Flat, 7 pcs Go Thru Screwdriver with Holder Philip Flat, Pozi CR-V Finish	
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13	4 pieces	Thunderbolt Adapter, Thunderbolt to 2.5 Gigabit Ethernet Adapter	
STATEMENT OF COMPLIANCE			
<i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</i>			

Note:

*Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.*



## Cost Breakdown

Item No.	Qty.	Unit	Article /Description	Unit Price	Total Amount
<b>Lot I - S Supply and Delivery of 180 pieces License of Microsoft Office 2024 Standard Perpetual License</b>					
1	180	pieces	<b>Description of the Project</b> - Acquiring a perpetual license for Microsoft Office 2024 Standard edition for the PICC  <b>Software</b> Product Line: Microsoft Microsoft Family: MS Office Microsoft Version: 2024 License Category: Perpetual License Model: Microsoft Office LTSC Standard 2024 Perpetual (DG7GMGF0PN5D)  Software Suite Components : Microsoft Excel, Microsoft OneNote, Microsoft Outlook, Microsoft Powerpoint, Microsoft Word		
<b>Sub – total</b>					
<b>Lot II – Supply and Delivery of Various Network Peripherals</b>					
1	3	Rolls	CAT17 Cable, CA7 Ethernet Cable Shielded 305 meters		
2	15	Units	SSD Hard Disk, 1TB M.2 2280 NVMe PCIe 4.0 Internal SSD PCIe		
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13	4	Pieces	Thunderbolt Adapter, Thunderbolt to 2.5 Gigabit Ethernet Adapter		
<b>Sub – total</b>					

Prepared by:

\_\_\_\_\_  
Signature over printed name of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date