

**PHILIPPINE INTERNATIONAL CONVENTION CENTER
BIDS AND AWARDS COMMITTEE**

Below are the answers and clarifications to the inquiries we received concerning our procurement of Janitorial Services. Kindly take note of the provided information.

We appreciate your interest in participating in our procurement process and look forward to seeing you during the bidding.

ONE (1) YEAR CONTRACT FOR REGULAR JANITORIAL SANITATION, CARPET/FABRIC UPHOLSTERED FURNITURE AND MAINTENANCE SERVICES

	Inquiry	Reply
1	In Computing the Admin Cost, what is the basis to use? Is it GPPB which does not have a ceiling, or DOLE with 10%?	In computing the Admin Cost, it is the bidder's responsibility to comply with DOLE requirements. However, according to GPPB, setting a ceiling or floor price goes against the competitive nature of public bidding, as it limits pricing flexibility. Therefore, while adhering to DOLE regulations, the bidder must ensure that the pricing remains competitive and in line with GPPB standards.
2	For List of all Ongoing Government & Private Contracts, Under Annex A, are the 3 items required? And is the Certificate of Accomplishments is a self-certification list or by project?	Kindly complete the provided form and ensure all required information is supplied.
3	Kindly confirm copies to be submitted for first and second component. In instructions to Bidders, Page 15, Sealing and Marking of the Bids - 1Copy of first and second component of its bids only. In Bid Data Sheet, Page 17, Sealing and Marking of the Bids – Original and 1 Copy of first and second component of its bids.	Please submit 1 original and 1 duplicate copy
4	Do you allow zero costing for Janitorial equipment cost, Carpet cleaning and upholstered furniture equipment, and Janitorial supplies and materials cost	Under RA 9184, zero costing or offering equipment, supplies, and materials free of charge is allowed. However, please be advised that the end user has the right to evaluate the provided equipment, supplies, and materials. If these do not meet the required specifications, they may be rejected. Additionally, do not leave any items blank in the costing. Any missing or incomplete cost entries will be

		considered non-responsive and may lead to disqualification of your bid.
5	Under Section II, No. 10.2, the requirements should have been completed within 3 years, however, under the SLCC in Annex "B", it should be completed within 4 years. Which year should we follow?	Please follow 4 years
6	Upon computing the costing, the ABC is already at 92.66%. We just wanted to clarify since the costing is already high even without the equipment and supplies?	The costing was conducted based on the mandatory contributions and wage orders, ensuring compliance with all regulations. The Approved Budget for the Contract (ABC) has been deemed appropriate by the end user, considering these factors. Should there be any adjustments in 2025, the winning bidder should inform PICC so that the necessary adjustments can be made during contract implementation.
7	For Single Largest Contract, can a solo bidder use the similar contract completed under a Joint Venture Agreement?	No. The bidder must have completed a similar project within the specified time frame, with a contract value of at least 50% of the ABC. The project must have been completed solely by the bidder's corporation, not as part of a Joint Venture (JV).
8	For PhilGEPS, if the audited FS and ITR can be for the year 2023, since the BIR deadline for the 2024 AFS is still on April 15, 2024?	Yes. We require the latest Audited Financial Statement. Since the deadline for submission of 2024 AFS is still on April 15, 2025, we consider 2023 as the latest AFS.